

**VIRGINIA BOARD OF NURSING  
EDUCATION INFORMAL CONFERENCE COMMITTEE  
MINUTES  
August 31, 2017**

TIME AND  
PLACE:

The meeting of the Education Informal Conference Committee was convened at 9:58 a.m. in Suite 201, Department of Health Professions 9960 Mayland Drive, Second Floor, Training Room 2, Henrico, Virginia.

MEMBERS  
PRESENT:

Joyce A. Hahn, Ph.D., RN, NEA-BC, FNAP, Chair  
Louise Hershkowitz, CRNA, MSHA

STAFF  
PRESENT:

Paula B. Saxby, RN, Ph.D., Deputy Executive Director  
Jodi P. Power, RN, JD, Deputy Executive Director  
Charlette Ridout, RN, MS, CNE, Senior Nursing Education  
Consultant,  
Anne Joseph, Deputy Director, Administrative Proceedings  
Division  
Beth Yates, Administrative Assistant

CONFERENCES SCHEDULED:

**REGISTERED NURSING EDUCATION PROGRAM**

**South University, Virginia Beach, BSN program, US28500900**

Dr. Wendy Unison-Pace, Program Director; Dr. Sarah Wills, Assistant Dean of Nursing and Public Health for South University; and Mable Smith, Dean of Nursing and Public Health for South University were in attendance, and were represented by Eric Page and Anthony Troy, legal counsel.

At 11:35 a.m. Ms. Hershkowitz moved that the Education Informal Conference Committee convene a closed meeting pursuant to §2.2-3711 (A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter South University, Virginia Beach BSN program, Virginia Beach. Additionally, she moved that Ms. Power, Dr. Saxby, Ms. Ridout, Ms. Joseph, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary.

The motion was seconded and carried unanimously. The Committee reconvened in open session at 1:20 p.m.

Ms. Hershkowitz moved that the Education Informal Conference Committee heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

**Action:** Recommend to continue South University, Virginia Beach, BSN on initial approval with terms and conditions as specified in the attached recommendation

Meeting adjourned at 1:29 p.m.

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Paula B. Saxby, R.N., Ph.D.  
Deputy Executive Director

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Charlette Ridout, R.N., M.S.  
Senior Nursing Education Consultant